

Reap the Rewards of Training

Read all about...

Rewards' Apprenticeship Recruitment drive

Rewards has responded to the Scottish Government's commitment

Summer/Autumn Short Courses

Rewards' short courses are designed to give your staff the opportunity to ...

New Health & Social Care Supervision Award

Rewards Scotland has now been approved to deliver ...

YOU'RE HIRED!

Rewards launches Apprenticeship Recruitment drive

Let Rewards Find Your Next Apprentice

Recruiting and training young professional administration staff for 20 years

Contact Richard Ellis at Rewards (Scotland) and register your vacancy today

Telephone 0131 557 6500 (Edinburgh) or 0141 332 8054 (Glasgow)

email info@scotland.rewards-trc.co.uk **Website** www.rewards-trc.co.uk

Modern Apprenticeship Training delivered to successful applicants

Rewards has responded to the Scottish Government's commitment to provide an additional 7,800 Apprenticeships by encouraging employers throughout the central belt to take advantage of our very successful programme for junior staff.

Thousands of businesses throughout Scotland have recognised the value of growing their own talent and have recruited apprentices on a programme of structured, work-based learning in Business and Administration, Customer Service and Contact Centre Professionals.

Rewards provides a highly successful recruitment service for our clients. No 20% agency fees, no administration fees and no expensive advertising.



We can help you to fill junior reception, administration, customer service and contact centre positions quickly with good quality candidates. We will present you with a single page "personal profile" for each candidate that we believe matches your requirements. You can choose who to interview, and we will make all the arrangements for you.

Once employed, candidates receive government funded Apprenticeship training, provided on site by Rewards. We can also access additional funding for existing members of your staff to complete a wide range of training programmes if desired.

Summer/Autumn Short Course Programme

Rewards' short courses are designed to give your staff the opportunity to learn new skills; refresh their knowledge of best practice; and to benefit from interaction with staff from other organisations.

For our Summer/Autumn short course programme we are offering some of our most popular courses, and we are sure that you will find something to suit your needs. Among the courses scheduled in our Edinburgh and Glasgow offices are:

Fundamentals of HR for Line Managers

Customer Care

Time Management

Telephone Skills

Developing Supervisory Skills

Financial Awareness for Managers



All of our courses are very competitively priced and are held in City Centre venues. In addition to our short courses we can provide customised training, and we also offer recruitment services linked to funded Apprenticeships.

For more details of the services available from **Rewards** please contact us at enquiries@rewards-trc.co.uk



New Health & Social Care Supervision Award

Rewards Scotland has now been approved to deliver the **Personal Development Award (PDA), in Health & Social Care Supervision**. This is a brand new qualification and Rewards are one of the first Training providers in Scotland to obtain approval.

The award has been designed as a bridge between Health & Social Care L3 and L4 SVQ.

It is aimed at those Care Candidates who are stepping up to level 4, if we were to describe it in VQ levelling it would be roughly speaking a 3.5.

The delivery of the PDA is workshop based - candidates will complete 4 workshops at Rewards and these are followed by an assignment which is marked and quality assured by the tutors. We will commence our first courses in August 2009.

It is recommended that candidates should do this before they do the Level 4 - this will eventually be written into the registration requirements of the Scottish Social Services Council (SSSC). **Call us for more details!**